

Regular Board Meeting Minutes March 16, 2021 7:00pm

Supervisor	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Treasurer	Angela Neibur
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. Dan Peine made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Ryan Sunquist seconded it. Motion carried.

PUBLIC COMMENT

- None

ROAD REPORT

- Discuss contract – expires April 15, 2021 – Ryan Sunquist made a motion to approve another one year contract with Otte Excavating. Dan Peine seconded. Motion carried.
- Written Road Report for 2020 – Ryan Sunquist talked through the 2020 written road report that is attached.

PLANNING COMMISSION SYNOPSIS

- Andrew Endres – Question about a buildable on PID#17-00400-25-013 located at 5869 222nd Street, Hampton, MN 55031, 77.41 acres
- House there that was built in 1901
- Also own property on south side of 22nd Street, PID#17-00400-26-011, 19.83 acres

Andrew has 145 feet of road frontage and his own property for driveway. It is about 3.37 acres. There is a buildable on the 77+ acre parcel. A property split would need to be requested by the property owner and the newly created PID would need to be a standard lot. Needs to be 1.5 acres, 240 feet of frontage, 300 feet from center of road right of way and setbacks need to be 15 feet from property line. Jim Sipe made a motion that PID# 17-00400-25-013 has a second buildable but a standard lot would need to be created to build a house. Ryan Sunquist seconded. Motion carried. Andrew was advised he needed a survey of the placement of the house and would need to get a survey done. They would need to come back for a parcel split in which the land owner would need to apply for it. Andrew was advised he could build now after the new PID# is created or he could wait 5 years. He could incorporate a shop into the new PID# if need be instead of doing a Variance.

OLD BUSINESS

- Budget and Audit Meeting Corrections ~ summarize corrections done after Budget and Audit Meeting – 2 documents are attached to the minutes to explain the changes to the audit numbers that were presented at the Budget and Audit Meeting on February 16, 2021. Jim Sipe made a motion based on the discussion at the Annual Meeting to accept the changes to the numbers. Dan Peine seconded. Motion carried.

NEW BUSINESS

- Septic Pump List ~ clerk, Molly Weber has information ~ FYI
- Dakota County Township Officer Spring Meeting this Saturday March 20, 2021 at the Extension Office in Farmington, registration 8:30am, meeting 9am ~ also available via Zoom~301-715-8592 ID: 976 4809 2999 Passcode: 388743 ~ Reminder ~ FYI
- Reminder MATIT Spring Short Courses offered online ~ clerk Molly Weber has information ~ FYI
- Sign Officer List for MN Association of Townships – Molly to mail back ~ do this in April
- Spring bids – chloride, gravel and road maintenance (see Roads above for road maintenance)
 1. Quality Propane ~ clerk Molly Weber sent acceptance email 04/18/21
 2. Anderson ~ clerk Molly Weber sent acceptance email 04/18/21
- Road Groom Manufacturing Letter ~ correspondence
- Central Applicators Inc Letter ~ correspondence

OTHER BUSINESS-Board Members Only

Dan Peine made a motion to approve signing of checks 6187 to 6213 and a motion to approve the claims list. Ryan Sunquist seconded. Motion carried. Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine a motion to adjourn the meeting at 8:10pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 4/20/21

Supervisor: [Signature]

Clerk: [Signature]

HAMPTON TOWNSHIP TREASURERS REPORT

March 2021 (April 20, 2021 Meeting)

Beginning Checkbook Balance: \$185,203.41**RECEIPTS:**

Permit - Vern Volkert	\$86.00
Permit - Tim Gates	\$1,897.99
Permit - M/J Beissel	\$86.00
Dakota Ct road distribution	\$15,822.81
ICS Interest	\$16.64
TOTAL RECEIPTS	\$17,909.44

DISBURSEMENTS:

Matthew Bester	Planning commissioner	\$180.08
Pat Fliegel	election judge	\$138.52
Tom Fliegel	election judge	\$96.97
Nolie Freeman	election judge	\$76.18
Lynette Harten	election judge	\$83.11
Sheryl Harten	election judge	\$76.18
Jeremy Irrthum	Planning commissioner	\$256.27
Angela Niebur	Treasurer salary	\$1,247.16
Mary Niebur	Asst treasurer salary	\$129.29
Dan Peine	Supervisor	\$415.57
David Peine	Planning commissioner	\$180.08
Patrick Ramel	head election judge	\$332.46
Casondra Schaffer	Planning commissioner	\$180.08
Nancy Schumacher	election judge	\$83.11
James Sipe	Supervisor	\$393.07
Ryan Sunquist	Supervisor	\$415.57
Cody Tix	Planning commissioner	\$180.08
Molly Weber	Clerk salary	\$1,388.50
Jeanne Werner	Asst clerk	\$115.89
Judith Wickhorst	election judge	\$90.04
Victor Lundeen Co	printing (checks/deposits)	\$364.00
Angela Niebur	mileage	\$45.43
Mark Rauchwarter	website work	\$150.00
Otte Excavating	road maintenance	\$5,010.50
Dakota Ct Property & Taxation	document recording fee	\$46.00
Beaver Creek Co	3 permits	\$1,870.49
Janet Otte	Rent	\$500.00
Century Link	Phone charge	\$97.06
Minnesota Revenue	1st quarter tax	\$130.95
PERA	1st quarter	\$829.00
IRS	1st quarter tax	\$1,697.99
Merchants	safe deposit box	\$22.00
TOTAL DISBURSEMENTS:		\$16,821.63

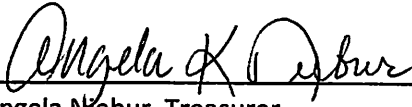
Ending Checkbook Balance \$186,291.22**Checks not in (6) \$1,145.70****ICS Statement Balance, March 31, 2021: \$187,436.92**



James Sipe, Supervisor

4/20/21

4.20.2021



Angela Niebur, Treasurer

4/20/21

4.20.2021